



# MEMORANDUM

**TO:** Board of Directors  
**CC:** Valerie Blalock, Exec Asst  
**FROM:** Brett Harrell, Exec Dir  
**DATE:** June 25, 2008

**RE:** Monthly Report

## Administration

During the past month, I attended the following meetings and events among others:

- Georgia DOT – Utility mtg
- Georgia DOT – RTWS mtg
- Georgia DOT – Corridor Lighting mtg
- Partnership Gwinnett – Quality of Life Committee Meeting
- Bob Cowhig and Curtis Branscome, SMMA – park, trail mtg
- Gwinnett Chamber – Economic Development Ordinance mtg
- Major Taylor, Major Branch, Chief Whitehead and Plaza Security
- Georgia Economic Developer’s Association – funding mtg
- Gwinnett Technology Forum – CCP / White Wolf presentation
- U.S. Chamber / American’s for Transportation Mobility – conference call
- Snellville Commerce Club

During the past month, our office assisted the following business owners among others:

- Aaron Voss, White Wolf – security issues
- Lucerne HOA – illegal dumping issues
- Rick King, American Legion – access issues
- Chris Brigman – access issues
- Clyde Shepherd – property sale referral
- Rich Tonelli, T&G Auto – driveway issue
- Gene Reeves – SUP / Overlay issue
- Patty Moore, Moore Automotive – parking and illegal dumping issue

Welcomed Valerie Blalock as new Executive Assistant, began office orientation.

Prepared revisions to A/P Policy and updated Collateralization Report

Interns Michael Adams and Corey Lindsey assisting with various projects.

### **Funding**

Receiving transfers of 2007 property tax revenues – estimated A/R:  
2006 = \$2,114.12; 2007 = \$10,170.70 – unchanged.

Reconciled financial statements and prepared Income Statement and Balance Sheet for monthly Board meeting.

Notified Gwinnett County Tax Assessors office of 8 potential parcels for inclusion in 2008 property tax billing.

### **Public Relations**

During May and June, the Evermore CID received positive press in the following publications: AJC, GDP, Tri-City Times, Loganville Tribune, Gwinnett Business Journal and others.

Ads running in Loganville Tribune, Accent Gwinnett, Gwinnett Business Journal, Tri-City Times and Gwinnett Citizen.

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Mailed MORE PROGRESS post card.

### **Economic Development**

Our office fielded a number of calls from property owners and prospective investors.

Board authorized posting of Econ Dev Mgr – forwarded resumes to EDC.

Secured additional proposals for search firms should Board determine to evaluate.

*Updates on ongoing projects:*

### **Project Status Reports**

Please find enclosed in your monthly binders' project status reports from June on the U.S. 78 / S.R. 124 intersection, Bedrin IPA, five HPP projects; PPAC sidewalks; Walton Ct. intersection, and U.S. 78 median projects.

### **Bedrin IPA**

Attorney Andrew Mertz filing easement documents, issued notice to proceed to Precision Planning Inc for the design of the driveway connection, proceeding to design and construction of driveway, budget \$49,000.

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**Bridge Lighting**

Negotiated w/ GDOT and vendor inclusion of original bridge light fixture as well as 33 additional pedestrian light fixtures per CID desires.

**RTWS**

HAR operational; incident reporting greatly improved – issue addressed w/ GDOT.

**Gwinnett County 2009 SPLOST**

Preliminary 2009 SPLOST project list for initial ranking in June Board binder.

**PPAC LCI Grandfathered Status**

Submitted ARC pre-qualified projects – PPAC sidewalks and Multi-purpose trail into St Mtn Park – approval of both would require CID match in range of \$450,000.

**Revitalization Grant**

Prepared preliminary list of seven (7) potential sites for Revitalization Review for Board consideration. Anticipate Gwinnett County notification in August 2008.

**Redevelopment Plan**

Solicited proposals from several firms for a Redevelopment Plan for the Evermore CID.

Please voice questions and/or concerns on these or any other activity.